

**FARRAGUT COMMUNITY SCHOOL DISTRICT
JOB DESCRIPTION
CUSTODIAN**

Reports to the Director of Buildings and Grounds, Building Principal.

Consults with Building Principals.

Qualifications:

1. Must be able to pass physical examination every three years as required by the Board.
2. Must routinely lift 35 lb. packages and carry distances.
3. Must be able to climb stairs, bend, and stretch to clean.
4. Must be able to climb and work from ladders to work on window, or other repairs, cleaning, etc.
5. Must have the ability to read basic manufacturer or product instructions to properly operate, use, apply or maintain as intended. Included is an understanding of the proper and safe use of cleaning equipment, solvents, cleaners, and equipment maintenance.
6. Must be physically capable of working long hours to clean, strip, paint, and other labor intensive tasks.
7. Must be able to work cooperatively with other custodians or staff to accomplish assigned tasks.
8. Successfully complete a ninety (90) day probationary period.

Performance Responsibilities

1. **Assists when needed to make building repairs within capability.**
2. **Assists when needed to mow and perform upkeep on school grounds.**
3. **Assists when needed to prepare the facilities and grounds for athletics, drama productions, extracurricular events, prom, graduation and other events as directed by the Director of Buildings and Grounds and/or Superintendent.**

4. **Works cooperatively with the administration, faculty, co-workers, subordinates, students, sales representatives, visitors, and the general public to maintain a professional service-oriented image bringing credit and pride to the school district and workplace.**
5. **Participates with the Director of Buildings and Grounds, and with other custodians, to maintain safety and cleanliness of classrooms, restrooms, hallways, administrative offices, conference rooms, gyms, locker rooms, concourse, library, ICN room, and any other areas inside and outside each school building.**
6. **Performs other duties as assigned by the Superintendent or his/her designee.**
7. **Assumes the duties of the Director of Buildings and Grounds and other custodian(s) during leaves of absence, vacations, and illness.**

Revised by the Farragut Board of Directors July 10, 2006